

REQUEST FORM: TEAM-BASED VOLUNTEERING

To help Volunteering WA help determine your organisation's needs and find the right team to help, please fill out the information below.



About your organisation

Name of organisation:

Provide some information about your organisation and how this project will benefit your organisation.

Is your organisation a member of Volunteering WA? YES NO

If you are not sure, you can find out by calling Volunteering WA on 9482 4333 or visiting <https://volunteeringwa.org.au/agencies/current-members/>

Has your organisation hosted a corporate team before?

**If so, what was the project? How many people did you host? Who helped with the planning and facilitation of the day? Was it a success?*

Describe what you need help with. List the project tasks and activities the team will be helping with.

Feel free to include interpersonal interaction with clients or volunteers into this e.g. playing a game of lawn bowls with residents.

List some of the potential OHS concerns involved with the project e.g. snakes, sun exposure, use of power tools.

Equipment required for the project
Woodside will provide up to \$200 inc GST as well as the appropriate PPE for each volunteer.

What needs to be purchased?
eg. Is a skip needed?

Who (staff or volunteers) will be available to help guide/supervise the team on the day? *A Volunteering WA staff member will attend the day and help with coordinating the team.*

Details for the day

Will there be clients present on the day? YES NO

Is there access to a fridge, urn, kitchen? YES NO

Is Working with Children's Check/Police Clearance required? YES NO

Comments or anything to note?

To submit your completed form, email it to corporate@volunteeringwa.org.au